

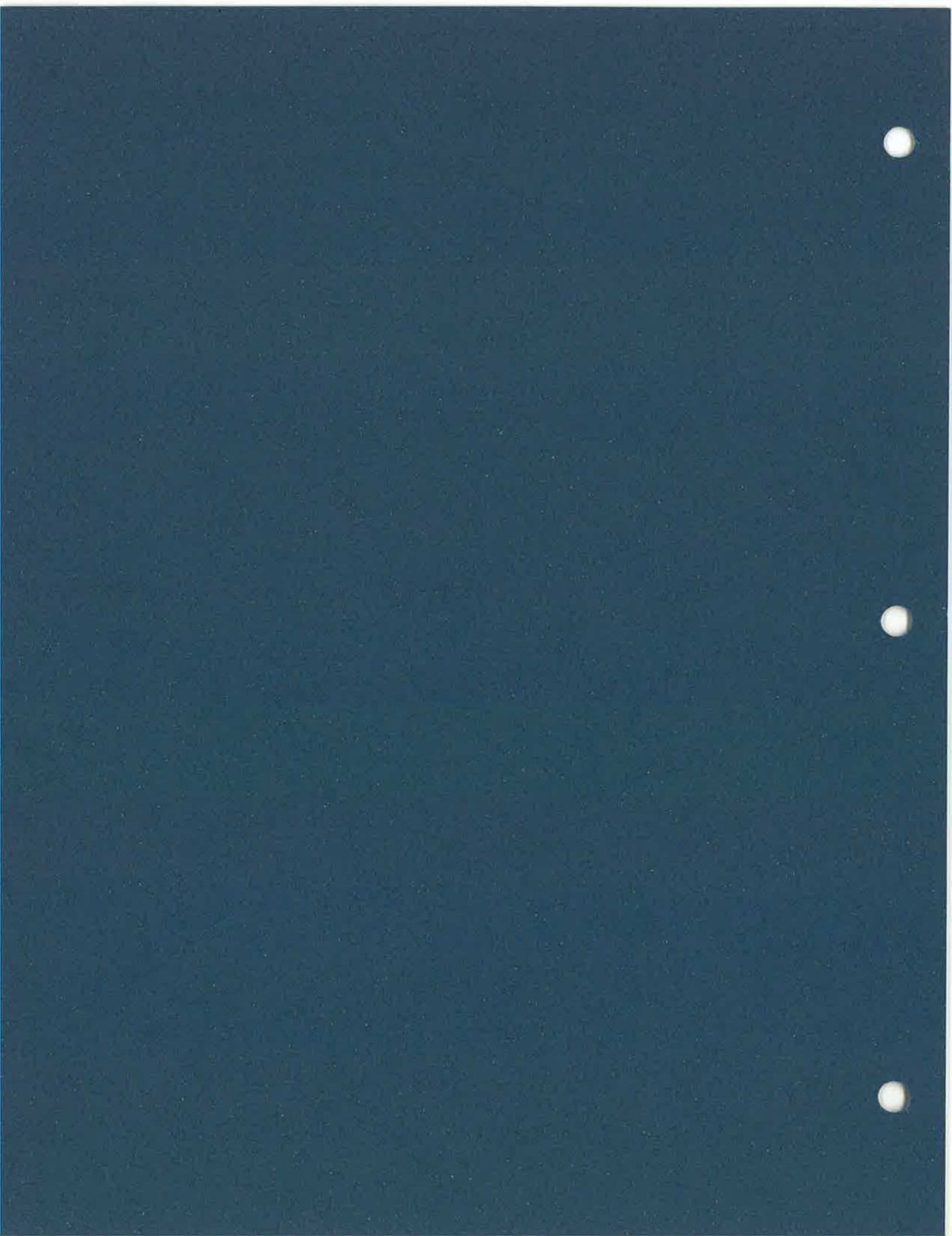


A meeting of the
Snow College
Board of Trustees

To be held
Thursday, February 2, 2006
Public Meeting at 10:30 a.m.
Lunch with Legislators at 12:00 p.m.
Audit Committee Meetings at 1:30 and 2:00 p.m.

In the
Law Office of Snow, Christensen, and Martineau
10 Exchange Place
Salt Lake City, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.
If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7013.



Agenda for the Snow College Board of Trustees

Thursday, February 2, 2006

Public Meeting at 10:30 a.m.

Lunch with Legislators at 12:00 p.m.

Audit Committee Meetings at 1:30 and 2:00 p.m.

Law Office of Snow, Christensen, and Martineau

- I. Welcome John Willmore
- II. Action Item: Approval of Minutes (Tab C) John Willmore
- III. Report from the Chair John Willmore
- IV. Report from the Student Body President John Vincent
- V. Report from the President Michael Benson
- VI. Audit Committee Membership John Willmore
- VII. Action Item: Investment Reports (Tab D) Gary Arnoldson
- VIII. Action Item: Audit Committee Charter Carl Albrecht
- IX. Action Item/Follow Up: Cell Phone Policy Larry Christensen
- X. Add/Drop Policy and Scholarship Concerns Larry Christensen
- XI. Follow Up Item: Separation of Duties in the Development Office Michael Benson
- XII. Meeting Schedule for 2006 John Willmore

We will have several vehicles available for carpool if you are interested. If you would like to ride with the group, please be in the President's Suite of the Noyes Building at 8:00 a.m. Thanks!



Official Minutes of the
Snow College Board of Trustees
November 15, 2005
Richfield, UT 84627

Members Present: Carl Albrecht, Theresa Alder, Doug Barton, Tim Blackham, Eddie Cox, Mary Greathouse, Jerold Johnson, John Vincent, and John Willmore

Members Excused: Tim Barney

College Personnel Present: Michael Benson, Larry Christensen, Marci Larsen, Stan Nielson, Jay Olsen, Rick Wheeler, Rick White, and Brad Winn

Welcome

Chair Willmore welcomed the group and called the meeting to order. He thanked Rick White and the Richfield staff for their hospitality.

Approval of Minutes

Chair Willmore entertained a motion to approve the minutes of the October 5, 2005 meeting. Eddie Cox so moved, and John Vincent seconded the motion. The motion passed unanimously.

Report from the Chair

Chair John Willmore had nothing to report.

Report from the Student Body President

John Vincent gave a student activities calendar to the Trustees and invited Board members to attend any of the students' events. He reported that the activities can now be accessed through a button on the college's home page, and he expressed appreciation to Lawrence Durtschi, the college's webmaster. John also reviewed the new club merit system used for funding, and he noted that his team of student officers had closed the significant deficit they had at the beginning of the semester. He also noted that in an attempt to be more aware of spending practices, he has requested that a third signature - that of a student officer - be required for all purchases made with student fees. President Benson and Brad Winn both commended John for his leadership.

Report from the Audit Committee

Audit Committee Chair Carl Albrecht reported that the Audit Committee recently initiated an internal audit on campus and noted that the administration was working on personnel matters related to the audit. He thanked Brian Foisy, Snow's assigned internal auditor from the OCHE, for his help with the audit. He also commended the administration for being responsive to the committee's request.

Chair Albrecht also reported that the Audit Committee will soon present a charter to the full Board for its consideration and that the Regent's Audit Committee would like to schedule its regular meeting with the Trustees' Audit Committee. That meeting, Carl reported, will most likely take place when the Board meets in Salt Lake in January or February.

Report from the President

President Benson added his thanks to the Richfield staff for accommodating the Board meeting. He also reviewed recent happenings with the Trustees. Informational items shared with the Trustees are below:

- Since the last Board meeting, the evaluator from the Commission on Colleges visited campus. President Benson reported that while the evaluator could not tell the College what her specific recommendation would be, she did note that her visit had been very positive. Brad Winn thanked everyone who participated in the planning and assessment process and reminded the group that these efforts will be ongoing.

- Elder Kerr from the LDS Church had also been on campus recently. President Benson said that Elder Kerr was impressed with the changes made on campus.
- Focusing on athletics for a moment, President Benson reported that the football team will play Butler Community College in the Zions Bank bowl game on December 3. He invited all trustees to attend. He also reported that he recently watched Brian Romney, a Snow alumnus, play for Cornell and that he also had traveled to California to be with the basketball team while they played and then toured Stanford.
- The upcoming legislative session was President Benson's last item of information. He reported that he continues to work on funding for the library. Trustee Blackham noted that he had met with Senate President John Valentine and voiced support of the project. President Benson told the Trustees that he remains hopeful. Other requests will include funding for nursing, engineering, and student employment. Trustee Greathouse asked if the college planned to extend the nursing program to Delta, and Brad Winn reported that courses were just added in Nephi and that Delta is next on the list. Trustee Alder asked about reviving the dance program, and again Dr. Winn reported that discussions about this are currently taking place. To conclude, President Benson reported that Leonard Blackham was coordinating efforts to establish an agribusiness center on the Ephraim campus. He noted that this topic could be reviewed during the legislative session.

Amend the Agenda: Cell Phone Policy

Chair Willmore asked the Board to consider an action item not listed on the agenda. There were no objections, and so Larry Christensen distributed a proposed cell phone policy. He summarized the policy and noted that the College would like to implement it, effective January 2006. Because the Trustees had not had time to carefully review the policy and because of the time frame of the next scheduled meeting, Carl Albrecht made a motion to implement the policy in January, with the stipulation that the policy was subject to review and would be officially approved during the next board meeting. Eddie Cox seconded the motion, and it passed unanimously.

Presidential Vehicle Allowance

President Benson referred the Trustees to Tab N and reviewed the memo from Commissioner Kendell, which outlined a new option for college president's vehicles. President Benson reported that he would like to return his state car and accept the monthly vehicle allowance. Per the Commissioner's memo, he asked the Trustees for approval. Mary Greathouse so moved, and Eddie Cox seconded the motion. All voted in favor of authorizing the monthly stipend.

Faculty/Staff Highlight: Farm and Ranch Management Program

Jay Olsen, instructor for the Farm and Ranch Management courses, made a presentation highlighting his program. Several mentioned that they were not aware of this great program, and many expressed appreciation to Jay.

Comments from Board Members

There were no specific comments from Board members during this portion of the meeting.

Adjournment/Tour of Campus

The group agreed to meet the latter part of January or early-February in Salt Lake City. Eddie Cox then made a motion to adjourn. Mary Greathouse seconded the motion, and it passed unanimously. At the conclusion of the meeting, Rick White led a tour for those who were interested.