



College Council Meeting Summary • September 17, 2018

Members Attending: Mike Brenchley, Gary Carlston, Kim Cragin, Jake Dettinger, John Davey, Steve Hood, Heidi Johnson, Vance Larsen, Craig Mathie, Brad Olsen, Larry Smith, Garth Sorenson, Jason Springer, Paul Tew
Others Attending: Phil Allred (CIO), Marci Larsen (secretary)

Welcome (President Carlston)

- Called the meeting and welcomed everyone

Meeting Minutes (President Carlston)

- No corrections were made. Garth Sorenson made a motion to approve; Jason Springer seconded; all voted in favor
- Reviewed the process for policy approval: any employee can submit to VP, College Council does an initial review and offers suggestions, VP sends the policy out to employees for 30-days, the policy comes back to College Council and is presented to Trustees for final approval
- Larry Smith requested that policies be sent to everyone after the 30-days (and before final consideration by the trustees); President Carlston agreed this could happen

Policy 304 (Vice President Dettinger)

- This is an old HR policy, which is no longer needed with Policy 101
- *Action:* Jason Springer made motion to discontinue Policy 304 and archive it; Garth Sorenson seconded the motion, all voted in favor. This information will be shared with employees for comment.

Academic Calendar (Vice President Mathie)

- Two calendars were discussed and multiple comments were received
- Larry Smith made a motion to not make an adjustment for Monday/Tuesday; Jason Springer seconded the motion. All voted in favor.
- Garth Sorenson made a motion that both fall and spring semesters start on Tuesday; the motion was seconded by Jason Springer. Brad Olsen, Mike Brenchley, and Heidi Johnson opposed.
- Jake Dettinger made motion to approve the calendar starting on Tuesday, keeping Monday on Monday; Jason Springer seconded the motion. Brad Olsen, Mike Brenchley, and Heidi Johnson opposed.
- *Action:* Vice President Mathie will modify the calendar and implement

Advancement and Tenure Policy (Vice President Hood)

- Reviewed the history, process for creating the document, added it was sent out to all faculty in March
- Said there are major changes: peer sub-committee review, emphasizes more qualitative measures, fuller/more comprehensive review, requires department chairs to be more involved, specifies appeal process, gives college flexibility on notification, better definitions, better defined rights for faculty
- Said it has gone through multiple reviews/versions; some faculty wanted more discussion
- *Action:* Vice President Hood will send the document back to Faculty Senate

Computer Monitoring (President Carlston)

- Asked for opinion on being more proactive with computer monitoring, noting these things are sensitive and the college wants to protect employees. He said in a professional environment, there is an expectation that people are being professional and using state resources appropriately
- Phil Allred said the intent is to create a system to defend employees – not spend time looking at computers like security cameras, but implement a mechanism to uphold state law. He said logs do track access to porn, malware, and dangerous sites
- Paul Tew referenced the “acceptable use agreement” and said a proposed option would not filter content, but monitoring logs
- Jason Springer suggested using the term “logging” not “monitoring” use, which resonated with others
- *Action:* The administration will continue the conversation with various groups on both campuses

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Budget Task Force

- Announced during Fall Assembly, the intent is to get more input
- Vice President Dettinger will continue to meet with groups to get the representatives selected
- Larry Smith commended this new process and idea for inclusion

College Council Membership and Terms

- *Action: Everyone please review terms and give Marci the accurate information*

Around the Room