



## College Council Meeting Summary • November 13, 2017

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*Members Attending:* Mike Brenchley, Gary Carlston, Kim Cragun, Jake Dettinger, Steve Hood, Heidi Johnson, Garth Sorenson, Jason Springer, Allan Stevens, Merrill Worthington

*Others Attending:* Marci Larsen (secretary), Vance Larsen (for Nick Marsing), Ashtyn Lindgren (for Seth Robertson)

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### **Welcome (President Carlston)**

- President Carlston called the meeting and welcomed everyone

### **Meeting Minutes (President Carlston)**

- Kim Cragun made a motion to approve the previous meeting minutes; Allan Stevens seconded the motion, and it passed unanimously

### **Governance (Vance Larsen)**

- Vance said Faculty Senate wanted to know what committees report where
- President Carlston suggested that the Faculty Senate President provide the list of known committees as a starting point – this will help determine what is already known
- ACTION: Vance Larsen will relay the request that Nick create the list and ask him to consult with VPs to get their additional committee information

### **Accountability for Noncapital Assets (Vice President Dettinger)**

- Vice President Dettinger said this policy is on hold, pending possible direction of external auditors
- It is anticipated there will be more information after the legislative session

### **Scheduling Office Update (Vice President Dettinger)**

- President Carlston said this update is tied to the Free Speech Zone Policy; there was some question on the office's role because it is mentioned in the policy multiple times
- Vice President Dettinger said the scheduling office is working on establishing procedures to help external guests wanting to use space on campus
- Vice President Mathie said the scheduling office will facilitate time, place, and manner, not administer the policy

### **Free Speech Zone Policy (Vice President Mathie)**

- Vice President Mathie provided an updated policy which incorporated the suggestions from legal counsel
- He read and discussed each comment and noted requested changes of Council members
- In addition to grammatical and clarification edits, the following motions were made:
  - Jason Springer made a motion to separate 4.1.7 and 4.1.8 for spontaneous and planned activities; Heidi Johnson seconded the motion, and it passed unanimously
  - Jason Springer made a motion to change 4.1.8 to reflect a two business day timeline rather than a five day; Kim Cragun seconded the motion, and it passed unanimously
  - Jason Springer made a motion to the original 4.1.9 to remove any reference of "regulating" free speech; Kim Cragun seconded the motion, and it passed unanimously
- Vice President Hood asked about the comment from a "group of concerned faculty" requesting a working group be formed to revise the policy; Vice President Mathie said he had spoken with Mike Salitrynski, the "spokesperson" for the group
- Vice President Mathie asked if the edits were substantive changes that should be back out for a 30-day review, and the decision was to move forward with the changes. Kim Cragun made a motion to approve the revised policy with the amendments. Garth Sorenson seconded the motion. As a point of discussion, President Carlson said he wanted to make sure people know they can still comment if they'd like before the policy is presented to the Board of Trustees on December 8. The motion passed unanimously.
- Allan Stevens suggested that employees be notified once policies have been approved by the board.
- ACTION: Vice President Mathie will present the amended policy to the Board of Trustees
- ACTION: Marci Larsen will notify employees of Trustee-approved policies

**Contract Signing Policy (Vice President Dettinger)**

- It was suggested that the appropriate, specific dollar amount be added to this policy
- Heidi Johnson made a motion to distribute the policy to all employees for a 30-day review; Allan Stevens seconded the motion, and it passed unanimously.
- ACTION: Vice President Dettinger will send the policy to all employees for review

**Foundation In-Kind Gift Policy (Vice President Dettinger)**

- Vice President Dettinger said this is an existing policy that has been modified to improve best practices
- There have been discrepancies in stated and real values in the past, and this policy will help be compliant with audit findings while respecting the wishes of the donors where possible
- Kim Cragun made a motion to send this out for 30-day review; Mike Brenchley seconded the motion, and all voted in favor
- ACTION: Vice President Dettinger will follow up with the Foundation Board/Advancement Office for distribution to employees

**Policy Governance Policy (Vice President Dettinger)**

- Vice President Hood said the composition of the College Council needed to be corrected in the policy, noting that the faculty select the at-large member and that the Faculty Association President is a member of the Council
- Members were asked for feedback on policy versus procedure guidelines, and a brief discussion followed
- Vice President Mathie made a motion to distribute the policy for the 30-day review; Merrill Worthington seconded the motion, and it passed unanimously
- ACTION: Vice President Dettinger will send the policy to all employees for feedback for the 30-day review period

**Faculty Workload Policy (Vice President Hood)**

- Vice President Hood reviewed the history of the document and added that every division contributed to the policy
- Allan Stevens and Mike Brenchley asked questions about policy verses procedure, state law compliance, and on-line classes
- ACTION: Vice President Hood will take the policy back to Deans' Council for revisions and clarification

The meeting adjourned at 5:40 p.m.