



HOME SCHOOL TRANSCRIPT

To fill and digitally sign, download the free version of Adobe Reader DC <https://get.adobe.com/reader/>.
Select the "Fill and Sign" option under the "Tools" tab. Simply select the blue box to fill. When complete, select "Close" at the top right and save file.

Academic Summary	
Fill out after completing the Academic Record	
Overall Cumulative GPA:	_____
Total Credits Earned:	_____
Graduation Date:	_____

(Reference) Letter Grade to Grade Point (GP)					
Letter	GP	Letter	GP	Letter	GP
A+	4.0	B	3.0	C-	1.7
A	4.0	B-	2.7	D+	1.3
A-	3.7	C+	2.3	D	1.0
B+	3.3	C	2.0	F	0.0

Student Information				
Full Name:	_____	_____	_____	_____
	Last	First	Middle	
Address:	_____	_____	_____	_____
	Number & Street	City	State	Zip Code
Date of Birth:	_____	Country:	_____	

Academic Record				
Home School Program Name (if applicable): _____			Years Attended: _____	
Each grade point (GP) is based on a 4.0 scale. Refer to the chart above to convert your letter grade to grade point (GP). Every course will be counted as 1 credit.				
Freshman		School Year:		
Course Title	Letter Grade	GP		
Total GP:		Total GP:		
Total GP: ÷ Number of Courses: = Freshman GPA:		Total GP: ÷ Number of Courses: = Sophomore GPA:		
Junior		School Year:		
Course Title	Letter Grade	GP		
Total GP:		Total GP:		
Total GP: ÷ Number of Courses: = Junior GPA:		Total GP: ÷ Number of Courses: = Senior GPA:		
Senior		School Year:		
Course Title	Letter Grade	GP		
Total GP:		Total GP:		
Total GP: ÷ Number of Courses: = Senior GPA:		Total GP: ÷ Number of Courses: = Senior GPA:		
Freshman GP: + Sophomore GP: + Junior GP: + Senior GP: ÷ Total Number of Courses: = Overall Cumulative GPA:				

In Adobe Reader DC, select the "Sign" tool, then "Add Signature" to digitally sign this document.

Certified By: _____ Date: _____
Parent or Guardian's Signature mm/dd/year