



Faculty Senate Meeting Notes
January 27, 2021

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:30 p.m. on January 27, 2021. The Senate met via Zoom video conference.

II. Roll Call

Senate Members: Senate President Larry Smith, Senate Vice President Matt Gowans, Karen Carter, Jay Olsen, Jacob Thomas, Jed Rasmussen, Sandra Cox, Wes Jamison, Nick Marsing, Faculty Association President Renee Faatz, Adjunct Representative Adam Burningham, Student Representative Brady Curtis, Senate Parliamentarian Erick Faatz

Others: Provost Melanie Jenkins, Dennis Schugk (senator-elect), Kade Parry (TLC Committee), Malynda Bjerregaard (Chair Service Learning Committee (SLC), Kelly Larsen (SLC), Andrew Bahlmann (SLC), Keith Steurer (SLC)

III. Minutes approved for January 13, 2021 Senate meeting with changes to names for a more formal, consistent presentation. **Motion made by J. Thomas, second by W. Jamison and unanimous vote of approval.**

IV. Opening and Informational Items

A. Welcome from L. Smith.

B. Guests from the Service Learning Committee and the Teaching and Learning Center were welcomed.

C. L. Smith introduced Dennis Shugck as the senator-elect from the Social and Behavioral Sciences division.

C. M. Jenkins and S. Cox will meet about the Academic Integrity policy.

V. Good News

1. J. Olsen reported that about twenty members of the Business and Applied Technology Division visited Davis and Ogden Weber Technology to learn about their technology program and how it is run.

2. W. Jamison, on behalf of the GEAC Committee, asked that Brady attend the next committee meeting. They will set up a meeting time to accommodate Brady's schedule.

VI. Committee and SEM Reports

- A. A & T Committee: M. Gowans indicated that they are meeting weekly and have completed a couple of interviews this semester.
- B. Curriculum Committee: S. Cox reported that they are discussing inclusion and diversity statements for master syllabi.
- C. Faculty Development Committee: See Senate Business item B.
- D. Teaching and Technology Committee: See Senate Business item B.
- E. Professional Track Committee: K. Carter reported that the bulk of review meetings will take place in March and April 2021.
- F. Global Engagement Committee: W. Jamison reported that they met last week. They are focusing on globalization and students to the extent possible during the pandemic.
- G. Honors Committee: J. Thomas reported that they are sending recruitment letters to Snow College applicants. Honors theses from Fall Semester 2020 are being bound.
- H. Library Committee: J. Rasmussen said that they will meet next week. The committee chair Paul Gardner will invite committee members to the Senate meeting scheduled for February 10, 2021.
- I. Service Learning Committee: See Senate Business agenda item A.
- J. Faculty Association: R. Faatz reported that there are no new developments. She attended the January 26, 2021 Townhall and is working on her notes. She spoke with Chad Price about some of the changes on the Richfield campus related to the recent reorganization model.
- K. Adjunct Information: A. Burningham is meeting with newer adjuncts and informing them of his representation on the Senate. Everyone is very busy.
- L. Student Information: B. Curtis mentioned that Snow students have a high level of Covid-19 testing compared to students at other institutions.
- M. Ad Hoc/Other:

VII. Senate Business

A. Service Learning Committee (SLC) Senate Committee Visit

1. M.Bjerregaard, the SLC chair introduced several attending members from the committee.
2. M. Bjerregaard reported that everything is going as well as possible considering budget and Covid-19 related issues. Faculty Fellows for fall 2020 and spring 2021 are in place. Three SL Scholars will graduate spring 2021. They are working to implement the Stanford service learning model.
3. The committee is looking at badges for students who don't meet all requirements for SL graduation. There are organizations that can help create and organize badges that are accepted at other institutions. College-wide funding will be needed to pursue badge development and use.
4. They would like guidance for revising SLC bylaws. See the Senate bylaws online for a basic template and bylaws from similar programs at other schools.
5. Develop a web site for the SLC as soon as possible. See the Curriculum Committee web site for form and contact Jim Bob Pipes for technical help.
6. The Snow SLC is part of a statewide service learning organization. Snow is holding weekly meetings to catch up with other programs at Utah institutions. A Social and Behavioral Sciences division representative is needed. Reimplementation of the program proposal by President Cook will allow the SLC to move forward.

B. Merger of the TTC and FDC Committees to a Teaching and Learning Center (TLC) Committee

1. Toward the end of Fall Semester 2020 the TLC Committee was asked to create bylaws for the new committee.
2. Kade Parry presented ideas and asked for guidance from the Senate on some possible ideas. See Addendum 1 charts provided by K. Parry below.
3. There was agreement that TLC Committee members should select the Faculty Development Director who would also be the TLC committee chair and have a 3.0 CHE teaching release. There should be an application process and review by committee members. Training and an MOU change might be needed.
4. There should be two representatives from each division.
5. There was agreement that one Senate representative to the committee was adequate.

6. The TLC Director should be a voting member of the committee.
7. Staff voting on the TLC Committee is okay.
8. The TLC Committee will move forward with drafting and review of bylaws.

C. Free Speech Policy 125 Review

1. Look over the draft policy and send comments to W. Jamison, J. Thomas, J. Rasmussen, and/or A. Burningham.
2. The draft document celebrates and appreciates free speech.
3. Academic freedom is a new section in the policy. Is there a separate policy addressing academic freedom? Does Snow need two policies? Several other Utah institutions include them in one policy.
4. Is a separate procedure document needed?
5. Review of a next draft will be on the agenda for February 10, 2021.

D. College Council Position Selection Process Spring Semester 2021

1. L. Smith sent proposed language asking for divisional diversity of representation in the selection process this semester. This would ask for no nominations for the Natural Science and Mathematics division. E. Faatz will prepare a proposed nomination statement for the February 10, 2021 Senate meeting.
2. E. Faatz will prepare language for Senate bylaws amendments regarding the College Council selection process for review later in the semester.

E. Faculty Corrective Action Policy Legal Comments

1. More open language for interpretation is probably advised for the policy.
2. "Should" rather than "must" is recommended in most sections of the policy.
3. M. Jenkins feels that if the document is cleaned up a little it will be ready to go to the College Council for review in the next meeting. R. Faatz will review the document and send comments to Jenkins.

VII. Future Agenda Items

A. Availability of Campus-Wide Email Lists

1. L. Smith talked with President's Assistant Marci Larsen and she was surprised that the current situation of going through those with authorization for certain email lists was not okay. Smith thought that the limits on access were temporary. The Executive Cabinet has not received negative feedback.
2. Provost Jenkins mentioned that there are other options for group communication that the Senate can pursue.
3. R. Faatz has run into problems communicating with faculty groups.

4. This will be a future agenda item.

B. Senate Administrative Role Organizational Model

1. Provost Jenkins investigated the situation at other Utah institutions of higher education and found that faculty senates were not on organizational charts except for an executive senate group listed on an organizational chart at Weber State University. An informally understood relationship to CAO offices was indicated for most institutions.
2. It would be interesting to see what the Snow College Board of Trustees perspective is regarding the Snow College Faculty Senate role.

Adjournment

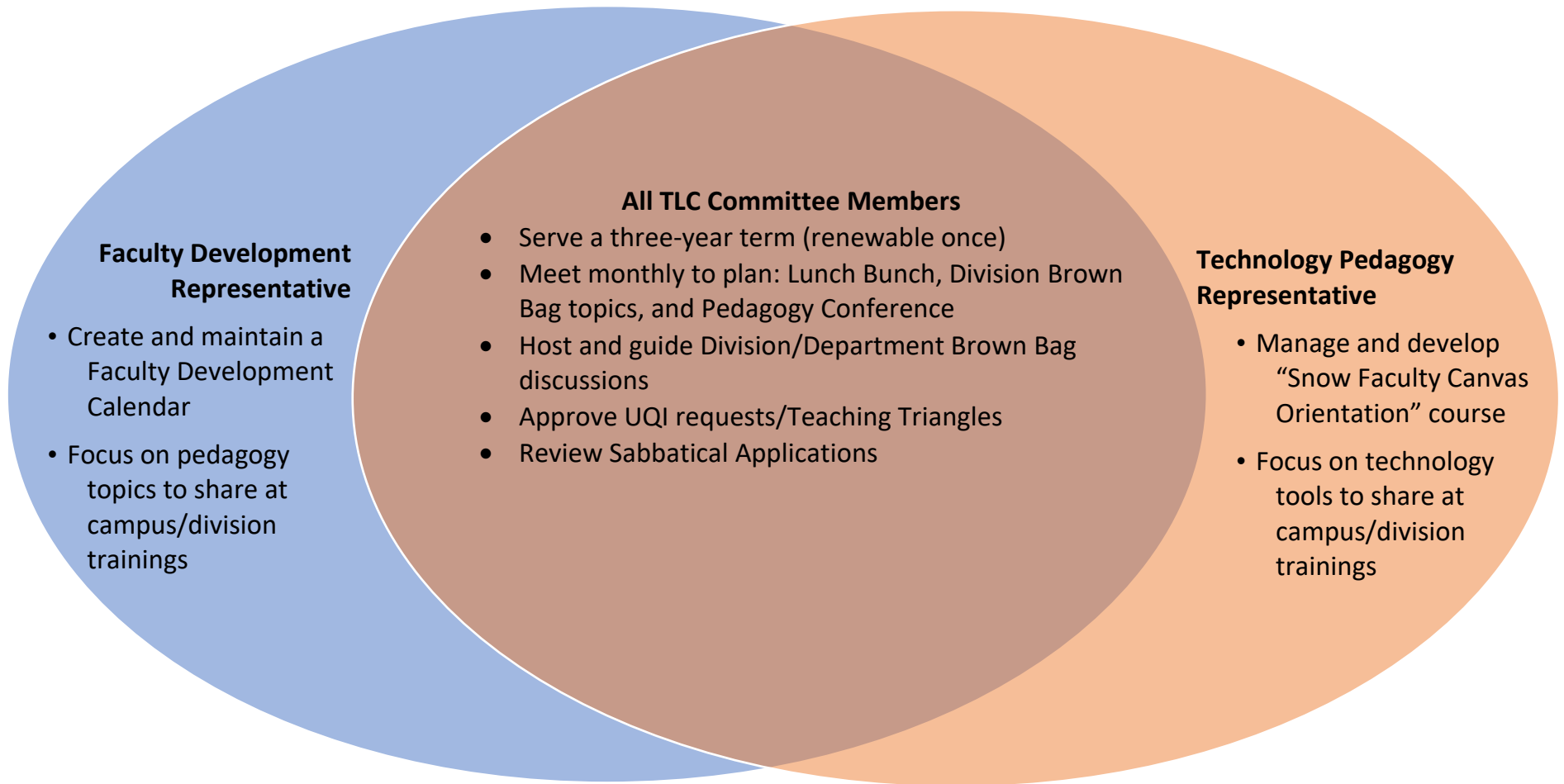
President Smith adjourned the meeting at 5:03 p.m.

The next regular meeting will be 3:30 p.m., Wednesday, February 10, 2021.

Minutes submitted by Erick Faatz

Revised 2/8/2021

Final notes approved 2/10/2021



Possible Faculty Development Training Topics for Lunch Bunch and Division Brown Bags:

- Cheating and Plagiarism
- Accessibility and ADA
- Flipping the Classroom (Bowen)
- Teaching Synchronous Live-Stream
- Writing Effective Quiz Questions
- Giving Quality Feedback
- Grading Philosophies (e.g. Contract Grading)

(Develop 2-5 questions to begin division conversations)


RELATED FACULTY DEVELOPMENT TOPIC EXAMPLES

Possible Technology Pedagogy Training Topics for Lunch Bunch and Division Brown Bags:


- Lockdown Browser, Turnitin, Grammarly, etc.
- Canvas Accessibility Tool/Captioning Videos
- Making Short Videos/Embedding in Canvas
- Using Zoom/Webex/Teams/BBB Effectively
- New Canvas Quizzes/Question Banks
- Canvas Rubrics/Speedgrader
- Canvas Gradebook Features

(Develop 2-5 questions to begin division conversations)



TLC Committee Chair Options:

- One chair selected from TLC Committee members
 - o Benefit:
 - Most consistent to previous committees
 - Two co-chairs selected from TLC Committee members
 - o Benefits:
 - Smooth the transition from two separate committees
 - With added responsibility, two co-chairs can help to make the work more manageable at times
 - Faculty Development Director serves as TLC Committee Chair
 - o Benefits:
 - More collaboration and consistency for faculty development due to involvement with committee
 - Open to all faculty members for application
 - Selected by search committee with TLC Committee members!
 - More faculty governance
 - Responsibility of chairing committee justifies CHE release (especially important since TLC Committee will share Lunch Bunch work in the future)
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Senate Representation:

- One representative from Faculty Senate
 - Two representatives from Faculty Senate
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Committee Voting:

- Faculty Development Director
 - o If committee chair, of course.
 - TLC Director
 - o New proposal significantly decreases non-faculty vote...
 - From 1/6 (on two committees) to ~1/13 (on only one committee)
 - o ...but keeps TLC Director's valued voice, especially with technology concerns
 - o Should provide more consistency to committee vote
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Pros/Cons of Merging TTC and Faculty Development Committees

Benefits	Disadvantages
<ul style="list-style-type: none"> • Same Reps: No additional representatives needed • Shared Vision: Better integrates technology into faculty development • Collaboration: team suggestions for planning for Lunch Bunch • Relevant Conversations: More-specific conversations with Faculty Brown Bags inside departments/divisions • Response to Change: Better prepare faculty for using technology in response to COVID-19 • Faculty-Led Development: Faculty able to guide development and technology training 	<ul style="list-style-type: none"> • Added Responsibility: Committee members will have a monthly conversation topic to guide within divisions • Variety in Divisions: Some divisions don't match as well as others (in content or in size)